

**TOWN OF ORONO
SPECIAL COUNCIL MEETING
COUNCIL CHAMBER - MUNICIPAL BUILDING**

MONDAY, JUNE 24, 2019 AT 7:00 P.M.

AGENDA

- 1. Roll Call**
- 2. Agenda Review**
- 3. New Business**

Order 19-97 Order, approving the Fiscal Year 2019-2020 Municipal Budget.

Operating Expenses	\$7,858,821	
Capital Debt Service (P&I)	1,190,529	
Economic Development Expenses	886,309	
Capital Expenses	<u>\$1,197,000</u>	
Total Municipal Expenses		\$11,132,659

General Revenues	\$2,738,886	
Revenue Sharing	\$1,513,835	
Use of Unassigned Fund Balance	\$350,000	
Use of Assigned Fund Balance	\$488,188	
Use of Restricted Funds	\$886,309	
Revenue to Offset Capital Expenses	<u>\$225,000</u>	
Total Municipal Revenue		\$6,202,218

Total Amount to be Raised by Taxes for the Municipal Budget \$4,930,441

Order 19-98 Order, approving a Sewer User Rate Increase to fund the Water Pollution Control Facility of \$0.40 per 100 cu.ft. per quarter with a minimum metered charge per quarter of \$64.20 and unmetered per quarter charge of \$95.06 effective for all charges assessed by the Town after January 1, 2020.

Order 19-99 Order, approving the Water Pollution Control Facility budget for Fiscal Year 2019-2020 in the amount of \$1,628,103 for Operations and \$238,746 for Capital Improvements for a total of \$1,866,849.

Order 19-100 Order, approving the Five-Year Capital Investment Forecast 2020-2024 for the Town and Water Pollution Control Facility.

Order 19-101 Order, approving the Fiscal Year 2019-2020 Fee Schedule effective July 1, 2019.

Order 19-102 Order, accepting the FY18 Town of Orono Financial Audit.

Order 19-103 Order, revising the allocation of fund balance as follows:

1. Eliminate the Communications Replacement, Cable Capital Support, and Office Computer System Reserves and move any remaining balance to the IT/Audiovisual Reserve;
2. Eliminate the EMSRA Reserve and move any remaining balance along with an additional \$50,000 into Employee Benefit Reserve;
3. Reduce the assignment of Public Works Garage (Project Reserve) to \$50,000, move \$150,000 to Capital Equipment Reserve, and unassign the remaining balance;
4. Eliminate the Voting Machine Reserve and unassign the balance;
5. Move any funds remaining in the assigned "Masonic Library Grant" to the Grant Fund;
6. Assign \$44,500 of Unassigned Fund Balance to fund approved FY18 Carry Forward balances for FY19 infrastructure projects omitted in error from the FY18 Year End Assignments;
7. Create an Economic Development Debt Reserve in the amount of \$1,991,994 to fund the repayment of debt associated with the construction of 3 Godfrey Drive; and
8. Create a Trails Reserve in the amount of \$20,000 to be used with the approval of Council for expenses related to trail development and maintenance.

Order 19-104 Order, authorizing the Town Manager to expend up to \$2,000 from Library Construction Fund to retrofit picture book bins to allow for better use of the facility and address safety concerns.

Order 19-105 Order, approving FY19 Departmental Budget Adjustments.

4. Consent Agenda

Order 19-106 Order, authorizing the Town Manager to increase the FY20 Economic Department expense budget and use of restricted funds to reflect the changes in Credit Enhancement Agreement payments from Restricted Tax Increment Financing District Funds which were previously approved by Council as estimates, but will be determined by the commitment of FY20 property taxes.

Order 19-107 Order, authorizing the Town Manager to pay the 2019 Penobscot County Tax Assessment in the amount of \$682,020.

- Order 19-108 Order, authorizing the Town Manager to pay the FY20 RSU#26 Tax Assessment currently estimated to be \$6,842,941.
- Order 19-109 Order, adopting the Orono Village Center District Development Program and establishing the boundaries of the District:
- Said District shall include real and personal property located on land shown on Orono tax maps as follows: Tax Map 019-004, Lots 061, 062, 063, 065, 066, 067; Map 027-002, Lots 017, 018, 019, 020, 021, 022, 023, 024, 025, 047, 048, 050, 051, 052, 053, 054, 055, 056, 057, 058, 059, 060, 062, 063, 119, 120, 121, 122, 123, 124, 125, 126, 139, 140, 141, 142, 143, 144, 145, 146; Map 027-12, Lots 001, 002, 003, 004, 005, 006, 007, 008, 009, 010, 011, 012, 013, 014, 015, 016, 017, 018, 019, 020, 021, 022, 023, 024, 025, 026, 027, 028, 029, 030, 031, 032, 033, 034, 035 (maps on file in the assessor's office at the Municipal Building, 59 Main Street, Orono, ME 04473). The preceding map and lot numbers encompass an area generally described as follows: most properties abutting Route 2 from Harmaney Realty Limited Partnership occupied by People's United Bank to Murray's Campus Service, 5 properties on Forest Avenue, properties abutting Canal, Oak and Summer Streets, most properties abutting Mill Street from Route 2 to Byer Manufacturing, properties abutting the West side of Pleasant Street, most properties abutting Pine Street from Route 2 to Birch Street and 6 Myrtle Street.
- Order 19-110 Order, establishing the amount of the implementation assessments of the Village Center Tax District for the July 1, 2019 to June 30, 2020 Fiscal Year at \$0.00 (zero dollars and zero cents) per thousand dollars of valuation on all real and personal property located within the District as of April 1, 2019 and hereby committing said assessments to the Tax Collector of the Town of Orono for collection in accordance with the authority established under 30-A M.R.S.A., Section 5255(5).
- Order 19-111 Order, establishing the due dates for Real Estate and Personal Property Taxes of September 30, 2019 and February 3, 2020, the rate of interest at 9% per annum and October 1, 2019 and February 4, 2020 as dates on which interest will commence on uncollected Fiscal Year 2019-2020 Real Estate and Personal Property Taxes.
- Order 19-112 Order, that the Tax Collector be, and hereby is, authorized to accept money prior to the tax commitment in prepayment of taxes, to issue receipts for the same and pay no interest on prepaid taxes.
- Order 19-113 Order, that the rate of interest to be paid by the Town for the overpayment of taxes be set at 5% per annum.

- Order 19-114 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill.
- Order 19-115 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any payment received from an individual as payment for any sewer use fee against outstanding or delinquent fees due on said account in chronological order beginning with the oldest unpaid tax bill.
- Order 19-116 Order, setting the rate of interest to be collected on delinquent sewer accounts at the same annual rate as established by the Town Council for delinquent taxes for the July 1, 2019 to June 30, 2020 Fiscal Year of the Town of Orono. Interest will be charged on unpaid balances after due date.
- Order 19-117 Order, authorizing the Town Manager to pay Penobscot County \$10,985.40 drawn from the Overlay Account.
- Order 19-118 Order, confirming the employment contract of Laurie Carpenter as the Library Director for the Town of Orono, effective July 1, 2019 to June 30, 2022.
- Order 19-119 Order, confirming the employment contract of Mitch Stone as the Parks and Recreation Director for the Town of Orono, effective July 1, 2019 to June 30, 2022.

5. Public Comments

6. Adjournment

ADA Notice. Any person with a disability who requires auxiliary aids or services to fully participate in the activities of the Town of Orono should contact the Town Manager's Office (866-2556) 72 hours prior to the meeting. TDD/TTY users may call 711.