

**TOWN OF ORONO  
COUNCIL WORKSHOP & SPECIAL COUNCIL MEETING  
WASTEWATER POLLUTION CONTROL FACILITY (WPCF)  
60 BROADWAY IN ORONO**

**MONDAY, APRIL 22, 2019, WPCF Tour at 5:15PM, Meeting at 6:00PM**

**MINUTES**

**1. Roll Call**

Present: Council Chair Cindy Mehnert, Meghan Gardner, Tom Perry, Sam Kunz, Cheryl Robertson, Terry Greenier and Town Manager Sophie Wilson. Absent: Laurie Osher.

**Public Hearings**

**a. To consider a Mobile Unit Lunch Wagon License for Mama Baldacci to be located at the Orono Brewing Company, 61 Margin Street.**

Public hearing a. opened at 6:02 p.m. Town Manager Sophie Wilson explained that Council does not have all the information for the license yet, which will require the Order to be amended. Ms. Wilson stated that the Mama Baldacci mobile lunch wagon will be at Orono Brewing Company, 61 Margin Street, serving Italian food on Saturday, May 4<sup>th</sup> from 4-10 p.m. She noted they have confirmed they have their State license, but they will need to have the Town inspection from Fire (Life Safety), Police and Code Enforcement. She described the details and noted that staff suggests approval of the mobile unit conditioned on obtaining the Town approvals, including approval of the location sketch. Ms. Wilson stated that staff should be notified by the owner of any changes to the sketch and future dates through the year. Public hearing a. closed at 6:06 p.m.

**2. New Business**

**Order 19-57 Order, approving a Mobile Unit Lunch Wagon License for Mama Baldacci to be located at the Orono Brewing Company, 61 Margin Street *conditioned upon obtaining approvals from Town, Public Safety and Code Enforcement.***

Moved by Sam Kunz and seconded by Meghan Gardner to approve the order as read. All voted in favor, 6-0.

**3. Public Comment - None**

**4. Adjourn at 6:10 p.m.**

At 6:10 p.m., Tom Perry moved and Sam Kunz seconded to adjourn. All voted in favor, 6-0.

Minutes are not verbatim. An audio-recorded version is available on the Town's website at [www.orono.org](http://www.orono.org).

**COUNCIL WORKSHOP**  
**Immediately Following the Special Council Meeting**

**1. Roll Call at 6:11 p.m.**

Present: Council Chair Cindy Mehnert, Meghan Gardner, Tom Perry, Sam Kunz, Cheryl Robertson, Terry Greenier and Town Manager Sophie Wilson. Absent: Laurie Osher.

**2. Continued Discussion Regarding Local Regulation of Retail Marijuana Establishments**

Town Planner Kyle Drexler stated that at the last Council Workshop staff provided draft performance standards for marijuana retail stores. After the discussion, Council stated the next step should be to look at developing similar draft performance standards for all types of marijuana establishments. The standards looked at primarily by staff so far have been based around design, security, ventilation, and location.

The discussion centered around those performance standards as well as looking at potential zoning for each type of marijuana establishment. Council provided staff with feedback on the performance standards.

**The Council and staff discussed holding a public information meeting in early June to gather feedback from the public.**

**3. Preparation for the April 23, 2019 Joint Workshop with RSU 26 Board of Directors**

The Council discussed preparation for the April 23<sup>rd</sup> Joint Workshop with the RSU#26 Board of Directors where they will talk about the FY20 budget and the proposed RSU School Renovation and Construction project.

**4. FY2020 Municipal Budget Process, Expectations, and Timeline**

Staff and Councilors discussed the proposed budget process, expectations and timeline for the proposed FY2020 Municipal Budget. The plan is for the budget to be printed and distributed next Friday, April 26<sup>th</sup>, with the first Council Budget Workshop planned for May 9th.

**5. Abatement of Wastewater User Fees Policy Revision**

Staff presented a revised Abatement of Wastewater User Fees Policy to tighten up the calculation of water abatements and circumstances in which abatements will be granted. Specifically, staff has approved many abatements this year based upon averages for circumstances that may or may not have occurred. The OVWD has given WPCF water meters that can be lent to customers to meter their water use for activities that result in water not flowing to the sewer system that are known in advance.

**Council agreed to move the Abatement of Wastewater User Fees Policy Revision to the next Council Meeting agenda for consideration of approval.**

**6. Consideration of Moving Draft Land Use Ordinance Revisions to the Planning Board for Its Public Hearing and Recommendations Related to:**

**a. Temporary Markets**

**b. Telecommunications Equipment**

Ms. Wilson stated that Councilors (at the Community Development Committee meeting) reviewed two proposed revisions to Orono's Land Use Ordinance and are recommending that they be forwarded to the Planning Board for its Public Hearing and recommendation (as required). She noted that this item has been placed on the agenda to ensure that all Councilors have received a copy of the draft language and the group is ready for it to be sent to the Planning Board.

**The Council agreed to send the two proposed Land Use Ordinance revisions to the Planning Board for its public hearing and recommendations.**

**7. Development of Council Code of Ethics**

Ms. Wilson noted that earlier this spring, Council indicated (at workshop) that it was interested in moving forward with the development of a Council Code of Ethics. At the last workshop, staff was asked to place this item on the agenda for further discussion and to provide examples of codes from other communities.

Ms. Wilson stated she did a brief review of codes available on the web and indicated that Councils appear to adopt Codes of Conduct, Codes of Ethics, and (in some cases) both. Examples of both were provided to Council. Councilors discussed including both codes of conduct and codes of ethics in one document and discuss this further when all Councilors are present.

**Ms. Wilson suggested drafting language with the Council Chair to present to the full Council at their next workshop. Councilors were encouraged to submit their suggestions and recommendations to Ms. Gardner.**

**8. Brief Town Manager Report**

Ms. Wilson gave Councilors a brief update on some State Legislative bills.

**9. Adjourn**

At 7:59 p.m., Sam Kunz moved and Cheryl Robertson seconded to adjourn. All voted in favor, 6-0.

Minutes are not verbatim. A video-recorded version is available on the Town's website at [www.orono.org](http://www.orono.org).

Respectfully submitted,  
Nancy W. Ward  
Executive Assistant